

**Registered Professional Hygienist Registration and Examination Board  
Hong Kong Institute of Occupational and Environment Hygiene**

**Application for sitting**

Examination for Registration of Professional Occupational Hygienist

NAME: \_\_\_\_\_

(English)

(Chinese)

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

COMPANY \_\_\_\_\_

POST \_\_\_\_\_

TELEPHONE: Work \_\_\_\_\_ Home \_\_\_\_\_ Mobile \_\_\_\_\_

FAX: \_\_\_\_\_ e-mail: \_\_\_\_\_

GRADE of MEMBERSHIP OF HKIOEH :

YEAR

- |                                                          |       |
|----------------------------------------------------------|-------|
| <input type="checkbox"/> FELLOW MEMBER                   | _____ |
| <input type="checkbox"/> MEMBER                          | _____ |
| <input type="checkbox"/> ASSOCIATE / AFFILIATED MEMBER   | _____ |
| <input type="checkbox"/> OTHERS (i.e. non HKIOEH member) |       |

ACADEMIC QUALIFICATIONS:

PROFESSIONAL QUALIFICATIONS \*Use separate sheets if space provided is insufficient.):

REMARK: Please provide photocopy of certificate of your academic and professional qualifications

Signature : \_\_\_\_\_

Date \_\_\_\_\_

(Applicant for examination)

PROFESSIONAL WORKING EXPERIENCE OF CANDIDATE TO ENROLL  
 Examination for Registration of Professional Occupational Hygienist

**Professional Working Experience/Post/ Year** (*Use separate sheets if there is no sufficient space below.*)

(Please refer to section II (b) – (f) of the Information sheet for “Registered Professional Hygienist Registration & Examination Board (RPH R&EB) & RPH registration” about the requirements of professional working experience)

FEES

	<b>Full examination</b>	<b>Written only</b>	<b>Oral only</b>
Application fee *	HK\$ 600 <input type="checkbox"/>	HK\$ 600 <input type="checkbox"/>	HK\$ 600 <input type="checkbox"/>
Examination fee	HK\$ 3,100 <input type="checkbox"/>	HK\$ 1,600 <input type="checkbox"/>	HK \$1,500 <input type="checkbox"/>

Note : Please select the appropriate box  and give a tick inside. A crossed check with the suitable amount in HK\$ made payable to “Hong Kong Institute of Occupational and Environmental Hygiene” is sent together with this application form to Chairman of RPH R&EB at **P.O. Box 9645, General Post Office, Central, Hong Kong, China**, or email with the record of payment to **Hang Seng Bank account number: 267-010320-001** via the Secretary of HKIOEH: [info@hkioeh.org.hk](mailto:info@hkioeh.org.hk)

\* The examination application fee (HK\$600) is valid for one attempt within **TWO years** from the date of the first launch of the application. Candidates will have to pay the fees again on each re-entry (full exam = written + oral = \$3,100; written exam only = \$1,600; oral exam only = \$1,500) subsequent to an unsuccessful attempt. If a candidate wishes to sit for the RPH examination again after a 25-month period, he/she has to submit an application form and pay the application fee (HK\$600) afresh.

For candidates who have failed their RPH examinations, RPH R&EB will only keep their application forms for 25 months from the date of form submission if there is no outstanding process. Afterwards, the forms will be destroyed for the protection of personal data.

Application fee and written exam fee are normally non-refundable. Oral exam fee is non-refundable except that a candidate has failed his/her written exam and decides not to continue, then he/ she may request for a refund of the oral exam fee. Such refund request in written shall be made within 25 months from the date of his/her initial application; otherwise any request for refund will not be processed.

The candidate has to pay all necessary fees afresh if he/she wishes to re-apply for the RPH examination in another round again.

**Comment on candidate’s professional working experience ( to be completed by Referee )**

I ( ) certify that the candidate ( ) has the required professional working experience in occupational hygiene to enable him to enroll the Examination for Registration of Professional Occupational Hygienist. I have read and understood section II (b) – (f) of the Information sheet for “Registered Professional Hygienist Registration & Examination Board (RPH R&EB) & RPH registration” about the required professional working experience.

Name of Referee: \_\_\_\_\_

Signature of Referee: \_\_\_\_\_

Date: \_\_\_\_\_

Qualifications: \_\_\_\_\_

Post title: \_\_\_\_\_

Organization: \_\_\_\_\_

**Note:** The referee should be the candidate’s supervisor, ex-supervisor or a full member of the HKIOEH who is familiar with the working experience of the candidate.

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**Agreement and professional ethics**

Persons who have been accepted by the Registered Professional Hygienist Registration & Examination Board (RPH R&EB) and granted the title of Registered Professional Hygienist (RPH) have the right to use the title – RPH for a 5-year period, and they must maintain the professional development competence within the 5-year cycle. In addition, they MUST observe the follows rules:-

- (a) Every RPH shall at all times so order his or her conduct as to uphold the dignity and reputation of the profession of occupational and environmental hygiene and to safeguard the public interest in matters of health and safety and otherwise. He or she shall exercise his or her profession skill and judgment to the best of his or her ability and discharge his or her responsibility with integrity.
- (b) Each RPH shall observe the Code of Ethics agreed upon and promulgated by the RPH R&EB of HKIOEH. The Code is usually publicised in the website of HKIOEH and will be reviewed periodically to match with the IOHA code of ethics as far as possible.
- (c) Each RPH shall not use his/her RPH title or registration as credentials in unrelated discipline (e.g. food hygiene) or for performance of duties in unrelated disciplines.
- (d) Each RPH shall have right to express his or her opinion on the institute and in the science and practice of occupational and environmental hygiene. The opinion may be in the form of written communication to the RPH R&EB. Unless the communication is considered by the RPH R&EB of HKIOEH as personal attack or irrelevant to the opinion of the institute, the written communication shall be distributed to other RPHs on the list within reasonable time. The person shall reduce the written communication to less than one thousand words if requested by the RPH R&EB of HKIOEH.

The title of RPH will be removed from the list of RPH accordingly when it has been proved and agreed by the RPH R&EB of HKIOEH that the person fails to the said rules.

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First updated by RPH R&EB on 12.8.2018

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